

Checklist for Tourism (Cairo)

Name: _____ Passport Number: _____	Purpose of Visit: _____ Contact No.: _____ E-mail Address: _____
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Prepare all the necessary documents listed below before you deliver the application, **otherwise the application might be refused by the Embassy of Finland in Cairo.** The required documents have to be translated into English or Finnish in a separate document according to the instructions below.

Note: The application material should be placed in the following order

	Required Documents	Yes	No	Remarks
1.	Visa application form, signed by the applicant (<i>if minor, signed by both parents or legal guardians</i>), accompanied by one color photograph with the following specifications: passport type, light color background, 47mm ×36mm, dating from the last 6 months			
2.	Passport or other travel document and one copy of the identification page. Passport/Travel document must be valid at least 90 days after the expiration of visa and not older than 10 years. Passport/Travel document must have at least two consecutive blank pages. Damaged passports/travel documents cannot be accepted. Passport/Travel document need to have stamps which prove that applicant stays legally in Egypt. First time traveller or in case of former passport loss: Certificate from the Mogamma covering the past 7 years.			

3.	<p>Proof of solvency of the applicant:</p> <ul style="list-style-type: none"> • Bank statement from the last 6 months, translated in English. In the absence of bank account, proof of other assets has to be provided. <p>Requirement for sufficient funds:</p> <ul style="list-style-type: none"> • For covering the stay in Finland is minimum 30 euro per day in addition to accommodation and transportation costs. <p><u>For employees:</u></p> <ul style="list-style-type: none"> • Copy of the business license of the employing company. • Certificate of employment (in English or in Arabic with English translation) on official company paper with stamp, signature, date and clearly mentioning: <ul style="list-style-type: none"> • address, telephone and fax numbers of the employing company • the name of the applicant, position, salary and years of service • name and position of the countersigning officer • approval of leave/absence <p><u>Company owners</u></p> <ul style="list-style-type: none"> • Original of the commercial register and tax card with English translation and copy of thereof <p><u>For retired person:</u></p> <ul style="list-style-type: none"> • Certificate of retirement and a copy thereof (in English or in Arabic with English translation) <p><u>For unemployed adults:</u></p> <ul style="list-style-type: none"> • Unemployment certificate and copy of it • Proof of income of spouse and certificate of marriage. 			
4.	<p>For minors (under 18):</p> <ul style="list-style-type: none"> • If travelling with one parent or legal guardian: signed consent to travel from the non-travelling party + copy of guardian's passport. <p><u>Students/pupils</u></p> <p>Enrolment document/Student card & Original letter of the school mentioning:</p> <ul style="list-style-type: none"> • full address, telephone number of the school • permission for absence • name and function of the person giving the permission 			

5.	Travel programme: Documents providing clear evidences about your travel programme: booking transportation, itinerary, etc.			
6.	Proof of accommodation: For the whole duration of the intended stay.			
7.	Travel medical insurance, (original) and a copy of the certificate from the travel insurance companies accepted by Schengen Embassies in Cairo. Travel insurance must be valid in the Schengen area and for the entire duration of stay in the Schengen area. The insurance must have minimum coverage of 30.000 euro and cover costs of any emergency medical treatment and repatriation for medical reasons as well as in case of death repatriation of the deceased			
8.	Flight Reservation. Attention: The ticket should be bought only after the visa has been issued!			
9.	In case of medical treatment reason: Doctor's certificate from applicant's own country and from Finland. A proof of financial arrangements for costs.			

Applicant to choose as appropriate:

I have understood that I have to submit the above-mentioned missing documents to the Finnish embassy by _____. I accept by signing this form that the matter will be decided without the requested documents and that the decision may be to my disadvantage, if I will not submit the documents by the date noted above. (Visa code 810/2009 article 23)

I do not intend to bring the above-mentioned documents to the Finnish embassy/Consulate.

Note: The Embassy / Consulate reserves the right to request additional information/documentation and, if deemed necessary, to interview the applicant

VISA Fee			
Service Fee			
Courier Fee (If any))			
Other Fees			

Name & Signature of Processing Officer

Date

Applicant's Signature